



## *School Resumes on Wednesday 29<sup>th</sup> January 2020*

### **Term dates for 2020**

<b>2020</b>	
<b>Term 1:</b>	Wednesday 29 <sup>th</sup> January – Friday 3 <sup>rd</sup> April
<b>Term 2:</b>	Monday 20 <sup>th</sup> April - Friday 26 <sup>th</sup> June
<b>Term 3:</b>	Monday 13 <sup>th</sup> July - Friday 18 <sup>th</sup> September
<b>Term 4:</b>	Tuesday 6 <sup>th</sup> October - Friday 4 <sup>th</sup> December
<b>Pupil Free Days:</b>	Tuesday 28 <sup>th</sup> January Friday 4 <sup>th</sup> September

### **First day of school**

On the first day of school for 2020, if you are unsure of your class, all class lists will be displayed on the whiteboard outside the library. These lists will show what class your children will be in and who their teacher will be. There will be plenty of staff there to assist you to find classrooms and answer any questions or queries that you have. Please understand that the first day of school is very busy for all the staff. If you have any major concerns and require a meeting with the teacher or a member of administration please understand that an appointment will need to be made and most likely would not be for the first couple of days.

## **Bell Times**

School begins	8.35am
Lunch	10.50am – 11.30am
Afternoon Tea	1.30pm – 1.50pm
End of School	3.00pm

## **Tuckshop Days**

### ***Wednesday and Friday***

Our preferred method for tuckshop orders is via the QKR App. Cut off time for all orders placed on QKR is 8.15am. Orders may also be written on brown paper bags and must be brought to the tuckshop in the morning before the first bell.

Lunch and afternoon tea orders can be made for Prep to Year 2.

Only lunch orders can be made for Year 3 to Year 6. Afternoon tea for Year 3 to Year 6 is to be ordered over the counter at the tuckshop at afternoon tea.

The first day of tuckshop for 2020 will be Wednesday, 29 January.

### **Uniform Shop:**

The uniform shop will be open for two days over the holidays on Thursday, 23<sup>rd</sup> January and Tuesday 28<sup>th</sup> January 2020, from 9am to 1pm.

Normal uniform shop days are:

Tuesday 8am to 9am

Wednesday and Friday 2.30pm to 3.15pm

### **Absent Children**

If your child is going to be away from school please notify us via a telephone call to the absentee line (3373 5555) or via the parent portal on the day your child is absent. If your child is not at school and you have not telephoned the absentee line to record a reason for the absence, an SMS message will be sent to the Main Contact by approximately 9.30am each day.

**Late Arrival/Leaving Early:**

If you are late dropping your child off or are picking your child up early you will need to sign them in/out at the office. Please do not go straight to the classroom as you will be sent/referred back to the office to do so.

**Medication:**

If your child needs to take medication during the day you will need to complete a Student Medication Request form at the office. Medication cannot be administered unless this form is signed by the parent. All medication is to be kept in the office. No medication is allowed in classrooms or school bags (this includes Ventolin).

**Uniforms/Hairstyles/Jewellery:**

Complete school uniform needs to be worn to school every day.

For girls this is the green check tunic, School socks and black shoes on normal school days and sports shirt, green skort, School socks and black runners on sports days.

For boys it is the green button up shirt (tucked in) with grey shorts, long grey socks (pulled up) and black shoes on normal days. On sports days it is sports shirt, green shorts, School socks and black runners.

Sports uniform is to be worn on Tuesday and Thursday unless advised otherwise.

Hair should be kept neat and tidy. Close-shaved heads, except for medical reasons, are not permitted. ***Hair which falls below the collar must be tied back.***

Jewellery is not allowed to be worn to school, with the exception of a plain watch and one pair of plain earrings (either plain studs or plain sleepers).

If your child is required to wear a piece of jewellery for medical or cultural/religious reasons permission must be obtained from the Principal.