

# St Joseph's School, Corinda

## Policy Statement

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- 1. Title:** Parent, Carer and Volunteer Involvement Policy
- 2. Purpose:** This policy provides guidelines of expectations for all adults working and volunteering in our school. It promotes desirable and appropriate behaviour to ensure that all interaction with students and adults is respectful, honest, courteous, tactful and considerate. It applies to all adults, including parents/carers, volunteers, extended family, visitors and others while involved in any activities related to St Joseph's.
- 3. Context:** St Joseph's aims to provide an open, welcoming and safe environment for all and believes that parents/carers and volunteers play a valuable role in the life of the school. The school also has a legal and moral responsibility to provide a safe and happy environment for all students, staff and visitors. St Joseph's will ensure all parents/carers, volunteers and any other adult involved in the school adhere to these clear guidelines regarding appropriate interaction and communication with one another, and with students and staff at the school.
- 4. Policy:** The following sets out behavioral expectations of parents, carers, volunteers and other adults interacting with St Joseph's School.
- In relation to students, the parents/carer and volunteers should always:
- Be a positive role model
  - Speak in an encouraging and positive manner
  - Listen actively to students and offer empathy, support and guidance where needed
  - Regard all students equally and with respect and dignity
  - Be responsible for supervision of children in their care that are not enrolled in the school
- In relation to other adults, parents/carer and volunteers should always:
- Use respectful language
  - Respect the rights of others
  - Accept staff decisions and follow their directions
  - Refer matters or concerns related to managing students behaviour to staff
  - Refrain from public criticism of children and members of the school community
  - Refrain from approaching someone in a confrontational manner
  - Be aware of emergency evacuation procedures
  - Be aware that normal state and federal laws still apply within the school
- 5. Effective Date:** This policy is effective as from 16/11/10.
- 6. Supersedes:** This policy supersedes any previous Policy covering this matter.
- 7. Review Date:** This policy is to be reviewed in two years.
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Bronwyn Clark  
Chairperson, St Joseph's School Board

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Maryanne Riley  
Principal, St Joseph's School